

**BAKERSFIELD CHRISTIAN HIGH SCHOOL
STUDENT REQUEST FOR ABSENCE**

Field Trip Personal College Visit

Today's date _____

Field Trip Teacher: _____

Reason: _____ Where to: _____

Name: _____ Grade Level: _____

Date(s) of Absence: From: _____ To: _____

Parent Approval: _____

Administration Approval: _____

INSTRUCTIONS: Step 1: Parent signs Step 2: Teacher signs
Step 3: Student Life approval one day before requested absence.

TEACHERS: In order to provide for continuity of instruction and minimize make-up time, please indicate assignments to be covered during this absence.

STUDENTS: Any assignments not turned in within one day of returning to school will be assigned a grade of "zero."

Period	Subject	Current Grade	Assignment/Due Date	Teacher Initial
1				
2				
3				
4				
5				
6				
7 or 0				

Students with excessive absences will be held accountable per semester as follows:

- ❖ **1-7 absences** – Parent is responsible to keep track of student attendance via NetClassroom.
- ❖ **8 absences** – Parent/student conference with the Vice President of Academic Growth.
- ❖ **10 absences** – The student will be placed on an attendance contract.